



Charlotte-Mecklenburg CoC Governing Board Meeting

July 24, 2025

Location: The Leon Levine Foundation

Board Members			
Trish Hobson	Jessica Lefkowitz	Adelaide Martin	Karen Pelletier
Rebecca Pfeiffer	Temeka Couch	Traletta Banks	Sonia Jenkins
O'Shauna Hunter	Susan Crawford	Tawanna Denmark	Maurice Reid
Kellee Hicks	Andrew Yavorski	Justin Tucker	Glennis Davis
Cherelle Rozie	Shaq Clarke	Moirra Quinn	

*Brittany Marshall-VA Liaison to the CoC Board

Agenda

Time	Item	Facilitator
2:00pm-2:10pm	Welcome & introductions Motion: Adopt meeting agenda Motion: Approve meeting minutes from May 22 Board meeting	Jessica Lefkowitz
2:10pm-2:30pm	Executive Committee Report Out 1) Case Management White Paper Update 2) Special Board meeting on Friday, 8/8 at 9:30am	Andrew Yavorski
2:35pm-2:45pm	System Improvement Wins	Jessica Lefkowitz Karen Pelletier
2:45pm-3:30pm	A Home for All Framework Implementation Property Provider Recruitment & Retention	Jamese Ivy Tara Peele Kris Freed
3:00-3:05pm	Public Comment	Jessica Lefkowitz
3:05-3:20pm	CoC Written Standards Motion: Approve updates to CoC Written Standards	Erin Nixon
3:20pm-3:45pm	Committee & Workgroup/Board Seat Report Out 1) Healthcare & Housing Workgroup 2) Chronic Homelessness Workgroup	Stephanie Therrell
3:45pm-3:55pm	Collaborative Applicant Staff Updates: 1. HUD Funding updates 2. Monitoring Report out	Branden Lewis Erin Nixon
3:55pm-4:00pm	Agency Updates Request for September meeting agenda items	Board members
4:00pm	Adjourn	Jessica Lefkowitz

- **Next CoC Governing Board meeting:** Thursday, September 25, 2025; 2:00pm-4:00pm; Location: TBD
- **Next CoC Full Membership meeting:** Wednesday, August 13, 2025; 2:00pm-3:30pm; Location: TBD
 - Who should attend: All CoC member agencies/individuals, members of the public and CoC Board members

Meeting Minutes: CoC Governing Board Work Session

Date: May 22, 2025

Location: Veterans Bridge Home

Facilitators: Jessica, Erin, Branden, Amber

Board members present: Jessica Lefkowitz, Andrew Yavorski, Glennis Davis, Karen Pelletier, Rebecca Pfeiffer, Lynn Cuddy (for Trish Hobson), Cherelle Rozie, Justin Tucker, Susan Crawford, Moira Quinn, Maurice Reid, Shaq Clarke, Adelaide Martin, Sonia Jenkins, O'Shauna Hunter

Board members absent: Kellee Hicks, Tawanna Denmark, Traletta Banks, Temeka Couch

Recorder: Glennis Davis

Meeting Goals

1. Cultivate a culture of cohesiveness and collaboration amongst the Board team.
2. Help Board members understand goals and strategies in each area of focus and identify where they can influence outcomes.

Board Committee & Workgroup Activity

- Board members placed their names and roles on sticky notes and selected 1–3 committees or workgroups for engagement.
- Encouraged members to align with areas they are passionate about or interested in learning more about.

Welcome & Introductions

- Moira was warmly welcomed to the Board.
- Icebreaker activity followed to promote connection and engagement.

Agenda Overview

- Erin walked the group through the structure and intent of the session.
- Framed around SPMs (System Performance Measures) and their alignment with board responsibilities.

Ice Breaker

- Facilitated by Branden.
- Participants lined up in birthday order without speaking.
- Shared name, birthday, Board seat, and their “why” for joining the Board.

SPM Goals & Progress

- Erin presented updated System Performance Measures.
- Focused on three SPMs selected for targeted improvement based on community data.
- Motion: Adopt MeckHMIS Governance Committee's recommended targets – Motion Passed- Karen/Maurice

CoC Policy Review

- Andrew to draft a summary of feedback from workgroups.
- Suggested development of short pitches (2 months) to propose ideas to the CoC.

Reduce First-Time Homelessness (Prevention Pillar)

- Discussion centered around eviction prevention and resource access.
- Suggestions included:
- Prevention group formation (Rebecca and Andrew to lead)
- Shared resource hub
- Use of local data to guide interventions
- Karen and Andrew spoke to current prevention group that meets every other Friday.
- O'Shauna suggested including towns in discussions.
- Motion: Establish Prevention Workgroup in CoC Charter – Motion Passed (Rebecca/Andrew)

Reduce Length of Time Homeless (Emergency Response & Production Pillars)

- Shared updates on shelter access processes:
- Key resource locations: CLT+, 311, internal email systems
- Real-time coordination via email for emergency shelter placements
- Women's shelter reported as full; selection now occurs via HMIS lottery system based on vulnerability scoring
- Case management and outreach teams coordinating closely
- Motion: Utilize Planning Grant funds to engage Technical Assistance from National Alliance to End Homelessness – Motion Passed

Increase Exits to Permanent Housing (Advocacy Pillar)

- Amber reported on updated strategies.
- Key practices:
- - Housing-focused case management
- - Clients work with staff to identify 2–3 viable housing options
- - Support implementation of exit plans using client-centered care
- CoC Written Standards emphasized:
- - Regular case management
- - Solution-focused approach

CoC Funding Policy Review

- Erin to send out options for adding RFP language to funding policies.

- Logo will be emailed for vote.
- Caseload Service Models discussed:
- - Standard Community Care: 15–25 cases
- - Intensive Comprehensive Care
- - Rehabilitation Community Care
- Motions:
- - Approve NCDHHS ESG funding split – vote held via email
- - Approve CoC Ranking Policy – vote held via email
- - Adopt CoC Logo – vote held via email

Action Items & Follow-Ups

- Erin to follow up with logo and RFP options.
- Prevention Workgroup formation underway under Rebecca and Andrew's leadership.
- Continue optimizing use of Coordinated Entry, shelter coordination, and HMIS tools.
- Begin onboarding Technical Assistance consultant via Planning Grant.

Email vote results:

1. Approve the NCDHHS ESG funding split for the upcoming funding competition.
 - a. Motion: Approve 35% Emergency Response/65% Housing Stability split for NCDDHS ESG funding (13 yes/1 abstention)
2. Approve the FY25 CoC Ranking Policy
 - a. Motion: Approve FY25 CoC Funding Ranking Policy (13 yes/1 abstention)
3. How to reallocate the NCDHHS ESG street outreach funding from Carolinas CARE Partnership.
 - a. Please select how you would like to proceed with reallocating up to \$37,000 from Carolinas CARE Partnership NCDDHS ESG Street Outreach funding:
 - i. Reallocate 33% of total available to the 3 agencies who receive NCDHHS ESG Emergency Response funding: Roof Above Emergency Shelter, Safe Alliance Emergency Shelter and Ada Jenkins Center Street Outreach (13) (1 Abstention)
4. Adopt the proposed CoC logo
 - a. Motion: Adopt CoC Logo (13 yes/1 no)