

Governing Board Meeting: Thursday, November 17, 2022

Location: Hearts United for Good; 2920 N. Tryon Street, Charlotte, NC 28206
2:30pm-4:00pm

Board Members			
Anna London, Chair	Deronda Metz, Vice Chair	Trish Hobson, Secretary	Kathryn Firmin-Sellers
Sonia Jenkins	Brian Kovaleski	Karen Pelletier	Warren Wooten
James Searcy	Hope Marshall	Kaedon Grinnell	James Lee
Kenny Robinson	Jane Shutt	Timica Melvin	Elizabeth Trotman
Lucy Crain	Brittany Marshall	Tchernavia Montgomery	Kim Ciepielinski

Agenda

Time	Item	Facilitator
2:30pm-2:35pm	Welcome, attendance Motion: Adopt meeting agenda	Anna London (welcome) Branden Lewis (attendance)
2:35pm-2:40pm	Executive Committee Report Out <ul style="list-style-type: none"> January Board Retreat Motion: Approve ROI Consulting Proposal 	Anna London
2:40pm-2:45pm	VOTE Motion: Approve meeting minutes October 27, 2022	Anna London
2:45pm-2:55pm	A Home for All Framework Implementation	Kathryn Firmin-Sellers
2:55pm-3:05pm	Chronic Homelessness Workgroup Report Out	Karen Pelletier, Chair
3:05pm-3:20pm	Youth Action Board Report Out	Amber Graves, Co-Chair
3:20pm-3:40pm	Collaboration to Address Gaps in the Homeless Services System: <ul style="list-style-type: none"> Deronda Metz, Salvation Army Trish Hobson, The Relatives Kenny Robinson, Freedom Fighting Missionaries 	Board members
3:40pm-3:45pm	Collaborative Applicant Staff Updates: <ol style="list-style-type: none"> Landlord Engagement System Work HMIS Software RFP Point in Time Count 	Branden Lewis Erin Nixon
3:45pm-3:55pm	Public Comment	
3:55pm-4:00pm	Agency Updates Request for December meeting agenda items	All
4:00pm	Adjourn	Anna London

Next CoC Governing Board meeting: Thursday, December 15, 2022; 2:30pm-4pm
Next CoC Full Membership meeting: January 11, 2023; 2:00pm-3:30pm

Our Vision: Homelessness is rare, brief and non-recurring in the Charlotte-Mecklenburg Community. Everyone has housing choices and prompt access to a variety of housing resources and supports that meet their needs.

**CoC Governing Board
Meeting Minutes
October 27, 2022**

The meeting of the CoC Governing Board was held on October 27, 2022, as a hybrid in-person/virtual meeting. The in-person portion was held at the Valarie Woodard Center; Virtual was held via Zoom. Anna London, Board Chair called the meeting to order at 2:03pm.

Board Members Present: James Searcy, James Lee, Brian Kovaleski, Tchernavia Montgomery, Anna London, Lucy Crain, Karen Pelletier, Kim Ciepielinski, Kenny Robinson, Timica Melvin, Kathryn Firmin-Sellers, Kenny Robinson, Warren Wooten,

Board Members Absent: Trish Hobson, Kaedon Grinnell, Sonia Jenkins, Hope Marshall, Jane Shutt, Elizabeth Trotman, Brittany Marshall

CoC Staff Present: Branden Lewis, Erin Nixon

Guests Present: Shannon Atkinson (Monarch), Ginny McManus (Ada Jenkins Center), Tameka Gunn (Community Link), Jessie E. Harris (Supportive Housing Communities), Jossalyn Wilson, Connie Staudinger (United Way), Janie Cuthbertson (CoC Lived Experience), Cori Goldstein (Safe Alliance), Jessica Rice (ABCCM-Veterans Services of the Carolinas), Nicole Dewitt (Housing Collaborative), Cori Goldstein (Save Alliance), Valarie Townsend (CoC Lived Experience Committee)

Welcome (Anna London), Attendance (Branden Lewis): Quorum present; Members of the public introduced themselves in the chat with name and organization.

Executive Committee Report Out (Anna London): Anna made several announcements:

- Robert's Rules of Order training will take place on November 9 at 2pm. All board members and committee members have been invited.
- Our next board meeting on November 17 will take place at Hearts United for Good, 2920 N. Tryon Street, and will begin at 2:30pm instead of 2pm.
- We've heard from our smaller agencies that they don't feel they can compete with the larger agencies when applying for government funding. To assist, the Executive Committee is looking will ask funding organizations to speak at our board meetings about capacity building opportunities.
- The Executive Committee is planning a board retreat for January. Small group meetings will be held over the next month around what you would like to see at the retreat.

Vote: Approve meeting minutes from September 14, 2022, board meeting and October 3, 2022, special board meeting (Motion: Deronda Metz, Second: Karen Pelletier) – meeting minutes were approved.

Board Member Report Out (Brian Kovaleski): Brian opened a discussion about the needs of landlords. Board members asked questions and Brian gave advice about the best ways to engage landlords.

Home For All Implementation Update (Kathryn Firmin-Sellers): Kathryn reported that Connie Staudinger has begun her role as Director of Housing Solutions. A communication consultant has been engaged. The technical committee held its first meeting on Monday. The committee will work on

prioritizing the initiatives in the framework. We hope to get an implementation plan by March, 2023. More staff will be hired.

City & County Source of Income Discrimination Policies (Karen Pelletier and Warren Wooten): Warren explained the City's income anti-discrimination policy and how developers will be monitored for compliance. Karen explained that the County expanded the policy beyond the City limits.

HMIS Sub-Committee Report Out HMIS Software RFP (Mary Ann Priester): We received six bids for the HMIS RFP. The committee will meet next week to score the RFPs and begin the process of choosing a vendor. A recommendation will be ready for the Board to vote in December.

Collaborative Applicant Staff Updates (Branden Lewis, Erin Nixon): Erin updated everyone that the last of the NOFO applications were submitted. We were not awarded the YHDP funding. CoC project monitoring will start soon.

Public Comment:

Valerie Townsend advocated for the board to work on prevention.

Nicole Dewitt clarified Housing Collaborative's role in landlord engagement.

Agency Updates (All):

1. **James Lee:** Encouraged everyone that the nation is looking at Charlotte and we should be proud of the work we are doing.
2. **Kenny Robinson:** All CoC members are invited to Underground Entry on December 6, at 6pm.
3. **Tchernavia Montgomery:** Care Ring's treatment of ESG clients will expire at the end of the year.
4. **Erin Nixon:** Next month's board meeting will be designed to allow for community feedback.
5. **Deronda Metz:** November is Homelessness Awareness Month.

Anna London adjourned the meeting at 3:30pm.

Proposal to Conduct a Pre-Retreat Member Survey for Charlotte-Mecklenburg County Continuum of Care Committee

Overview

The Charlotte-Mecklenburg Continuum of Care (CoC) Committee is comprised of individuals representing various stakeholder groups who are charged with overseeing the communitywide effort toward ending and preventing homelessness. This includes coordinating resources, overseeing the distribution of HUD funding, and increasing housing choices and access to housing.

As the CoC prepares for its annual retreat in January 2023, the retreat planning team would like to survey the membership to inform the retreat planning process. This data gathering is timely and important in the face of a worsening housing affordability crisis and the launch of the strategic framework of A Home for All – a multi-sector strategy to end and prevent homelessness across Charlotte-Mecklenburg. The goal of the survey is to understand members' perspectives on the CoC in the larger context of housing and homelessness prevention efforts; to identify opportunities to strengthen the CoC internally as well as its impact on the housing and homelessness ecosystem; and to inform the content for the upcoming CoC retreat.

Rosalyn Allison-Jacobs, owner and principal consultant of ROI Impact Consulting, proposes to assist with the design and administering of the survey as follows.

- Assist the planning team with the development of survey questions
- Design and format a member survey in Survey Monkey, with input from and review by the planning team
- Administer the survey to CoC members and analyze the results
- Prepare a summary document of the survey results and findings, with recommendations for the January retreat design

Project fees

Based on a time estimate of 10 hours for the completion of all aspects of this engagement, the associated fee for designing, administering, analyzing, and reporting the survey findings is \$1,500.00. The final invoice will reflect the actual hours committed to the work.

I appreciate the opportunity to work with Charlotte-Mecklenburg CoC on the data collection phase of its retreat planning process.



Acceptance

This contract proposal is valid if accepted within thirty days of its date. After that time, ROI Impact Consulting reserves the right to renegotiate the terms offered, including the project time frame and the composition of the consultant team. By signing below, the Client accepts this proposed contract in its entirety:

Erin Nixon	Date
Sr. Social Services Manager-Continuum of Care	

<i>Rosalyn Allison-Jacobs</i>	11/11/22
Rosalyn Allison-Jacobs	Date
ROI Impact Consulting	