

**CoC Governing Board
Meeting Minutes
July 28, 2022**

The meeting of the CoC Governing Board was held on June 23, 2022, as a hybrid in-person/virtual meeting. The in-person portion was held at the Valarie Woodard Center; Virtual was held via Zoom. Anna London, Board Chair called the meeting to order at 2:03pm.

Board Members Present: Trish Hobson, James Searcy, James Lee, Kenny Robinson, Kaedon Grinnell, Jane Shutt, Brian Kovaleski, Kathryn Firmin-Sellers, Tchernavia Montgomery, Hope Marshall, Timica Melvin, Anna London, Lucy Crain, Deronda Metz, Karen Pelletier, Elizabeth Trotman

Board Members Absent: Sonia Jenkins, Tiffany Price, Warren Wooten, Kim Ciepielinski

CoC Staff Present: Branden Lewis, Erin Nixon

Guests Present: Ginny McManus (Ada Jenkins Center), Nicole Dewitt (Housing Collaborative), Tara Peele (Housing Collaborative), Caitlin Donley (Safe Alliance), Cailyn Robinson (So Wing Mustard Seeds Ministry), Jessica Lefkowitz (Hearts for the Invisible), Cecil Jackson (Promise Resource Network), Kay Cook, Erin Concelman (Meck County CSS)

Welcome (Anna London), Attendance (Branden Lewis): Quorum present; Members of the public introduced themselves in the chat with name and organization.

Public Comment: General Remarks (Anna London): No one signed up for the public comment section. Anna reminded everyone that the public comment section is the time for non-board members to speak to the board. The discussion period of the board meeting is for board members unless you are on the agenda or asked to comment.

Vote: Approve meeting minutes from June 23, 2022, meeting (Motion: Deronda Metz, Second: Kathryn Firmin-Sellers) – meeting minutes were approved.

Agency Spotlight: Care Ring (Tchernavia Montgomery): Tchernavia gave an overview of Care Ring and how the agency serves the general population as well as homeless individuals.

A Home for All Framework Implementation (Kathryn Firmin-Sellers): The United Way is busy building the infrastructure. They have engaged HR&A Advisors for technical assistance. RFP is out for communications consultant. Kathryn will meet with the County and Center City Partners. The positions have been posted.

Landlord Engagement Workgroup Report Out (James Lee, Branden Lewis):

James recommended that we engage Erica Snyder to advise us on how to engage landlords. Branden explained her background and the scope of work for this project. The workgroup felt strongly that she was the best candidate.

Vote: Execute contract with Erica Snyder Consulting, LLC (Motion: Karen Pelletier, Second: James Lee) – motion approved.

Emergency Housing Vouchers Report Out (Timica Melvin): Timica reminded everyone that 178 vouchers were awarded to our community. Inlivan administers the vouchers, while Housing Collaborative provides housing navigation to people who are approved for the vouchers. Timica provided the board with a lot of data describing where people are in the process. To date, they have received 181 referrals and 20 families have leased an apartment. There was a discussion about how to utilize these vouchers as soon as possible.

CoC Funding Priorities (Jessica Lefkowitz, Ginny McManus, Erin Nixon, Mary Ann Priester): Erin provided a draft of the suggested CoC funding priorities for the regular NOFO. Mary Ann presented data on our unsheltered population. The Unsheltered Workgroup gave a brief overview of their work. The vote for the funding priorities for the unsheltered NOFO will happen via email.

Vote: Approve the CoC ranking (funding) priorities for the CoC funding (regular NOFO) (Motion: Tchernavia Montgomery, Second: James Lee)

Collaborative Applicant Staff Updates (Branden Lewis, Erin Nixon): Erin mentioned that the National Alliance to End Homelessness conference reminded her of the great work we are doing and that we still have work to do.

Vote: Approve submission of YHDP application to HUD (Motion: Kenny Robinson, Second Kathryn Firmin-Sellers). Motion was approved

Agency Updates (All):

1. **Tchernavia Montgomery:** Asked that the group help Care Ring think outside the box on how ESG funding
2. **James Lee:** Has air conditioning units to distribute.

Motion to Adjourn the Meeting: Motion: Trish Hobson

Meeting adjourned at 4:05pm.

The CoC Governing Board voted on the following item via Survey Monkey between 8/4/22-8/8/22:

Motion: Approve priority rankings for unsheltered NOFO

Yes: 18

No: 1

Abstained: 1