

**CoC Governing Board  
Meeting Minutes  
August 25, 2022**

The meeting of the CoC Governing Board was held on August 25, 2022, as a hybrid in-person/virtual meeting. The in-person portion was held at the Valarie Woodard Center; Virtual was held via Zoom. Anna London, Board Chair called the meeting to order at 2:03pm.

**Board Members Present:** Trish Hobson, James Searcy, James Lee, Kaedon Grinnell, Jane Shutt, Brian Kovaleski, , Tchernavia Montgomery, Hope Marshall, Anna London, Lucy Crain, Karen Pelletier, Brittany Marshall, Warren Wooten, Kim Ciepielinski, Kenny Robinson

**Board Members Absent:** Sonia Jenkins, Kathryn Firmin-Sellers, Elizabeth Trotman, Timica Melvin, Deronda Metz

**CoC Staff Present:** Branden Lewis, Erin Nixon

**Guests Present:** F Parkinson (CoC Lived Experience Committee), Megan Coffey (Coordinated Entry), Teresa Porter (CCDOC), Jessica Rice (ABCCM\_VSC), Lakika Marshall (Shelter Plus Care), Mary Ann Priester (Meck County CSS), Angela Dreher (Supportive Housing Communities), Jasmine Ingram (Freedom Fighting Missionaries), Hannah-Marie Warfle (Salvation Army Center of Hope), Ginny McManus (Ada Jenkins Center), Nicole Dewitt (Housing Collaborative), Cailyn Robinson (So Wing Mustard Seeds Ministry)

**Welcome (Anna London), Attendance (Branden Lewis):** Quorum present; Members of the public introduced themselves in the chat with name and organization.

**Public Comment: General Remarks (Anna London):** Anna reminded everyone that the board may or may not respond, but we will follow up. Valarie Townsend commented that the money coming into the community should be spent to build more affordable housing. She also asked if there was help for people who are cost-burdened and facing homelessness.

**Executive Committee Report Out (Anna London):** The executive committee is having a follow-up meeting with TA and the other partners involved in delivering EHV to ensure we are successful. We will share more after that meeting.

**Vote:** Approve meeting minutes from July 28, 2022, meeting (Motion: Kaedon Grinnell, Second: Karen Pelletier) – meeting minutes were approved.

**Agency Spotlight: Roof Above (Kaedon Grinnell):** Kaedon gave an overview of Roof Above and the many ways the agency serves homeless individuals.

**Advocacy Efforts (Hannah-Marie Warfle, Mike O’Sullivan, Deronda Metz):** Hannah-Marie informed the board of opportunities to collaborate with HSN Advocacy Committee:

Capitol Hill Day: September 14, 2022

Homeless Vigil – November 17, 2022, 6:30pm, First United Methodist Church

She also informed the board of the priority items that are on the HSN advocacy list. HSN is interested in learning if the CoC board has other priorities that they could take to Capitol Hill Day. Hannah-Marie highlighted some local success the HSN Advocacy Committee has had.

**HMIS Software/Lead Request for Proposals (James Lee, Branden Lewis):**

Mary Ann shared some background information about how HMIS currently works, the challenges we are facing, and a request to issue an RFP for a new HMIS software vendor.

**Vote:** Approve the process to issue RFP for HMIS Software Vendor (Motion: Hope Marshall, Second: James Lee) – motion approved.

**Collaborative Applicant Staff Updates (Branden Lewis, Erin Nixon):** Erin updated everyone on the NOFO application process. New agencies when through a panel process and were invited to continue the application process if appropriate. Draft of application should be out in the next couple of weeks. The ranking committee will submit their recommendations within the next couple of weeks.

Erin stated that the Anti-Discrimination Policy was reviewed several of the CoC Board committees. She also asked for feedback from the Board.

**Vote:** Adopt CoC Anti-Discrimination Policy (Motion: Warren Wooten, Second: Trish Hobson) – motion approved.

**Agency Updates (All):**

1. **James Lee:** Reminded everyone to watch the documentary, “Without Shelter”.
2. **Trish Hobson:** Shared that The Relatives is providing four suite-style affordable units for youth. This is a partnership with Roof Above and Time Out Youth.
3. **Kenny Robinson:** Through a partnership with Housing Collaborative, four families have been approved for housing.

**Motion to Adjourn the Meeting:** Motion: Trish Hobson

Meeting adjourned at 3:21pm.