August 2022 DAC Meeting Minutes

8/3/2022

Members present: Kim Sanders, Joann Markley, Melissa Corzine, Mary Ann Priester, Thomas Montaglione, Shamika Agbeviade, Malia Suhren

Guests present: Branden Lewis, Erin Nixon, Katie Church, Denise Shields

Members absent: Megan Coffey, Anisse Puryear, Sydney Idzikowski, Courtney LaCaria, Titiksha Fernandes, Ron Clark

HMIS Subcommittee

At the last meeting we went over our standard agenda items including the helpdesk tracker (we are seeing a lot of requests for password reset and new licensure), and the MCAH bill. The committee also updated our community questions regarding our current HMIS and what we would like to see in a potential new lead and/or software.

HUD TA SSN Errors

Melissa noted many of their errors are children and moms don't want to provide them or may not know them; would advocate for making it not an error. Joann added that for housing programs they usually will be able to obtain it, but it's more difficult for shelters. How best to deduplicate then – would rely on date of birth. Melissa also added that our current system makes it challenging without shelter staff being able to update themselves. If it's not a data error would there be the same drive to collect; we also use SSN to deduplicate with Institute for Social Capital. Mary Ann stated that she is in favor of obtaining SSNs from CE as it's required for some programs, like through the VA, and it streamlines requirements if obtained at the front door. Tom noted that some people give false SSNs because many of the youth don't have their SS card or didn't memorize it.

CoC Scorecard (Erin)

Erin went over the CoC scorecard regarding cost per household; HUD is stating that CoCs should be evaluating cost per household for positive exits. How exactly do we measure this? Funding is not also easy to differentiate; is this just for HUD funding? Additionally, how do we determine locally what the cost per household should ideally be? It was decided to remove this from the ESG scorecard, but undecided on whether to keep in the CoC scorecard. Different populations also have different needs, such as a mom with 4 children versus a single adult; some providers also only serve people with income in certain projects. We will also plan to reach out to our HUD TA in November after competitions close for additional guidance.

Request for Proposal – Software

Board needs to approve giving notice; would need to approve by December 15th meeting. We will start by updating the board on August 29, then sending out RFP the next day with a three-week turnaround. We plan to review at the September HMIS subcommittee in September, schedule demos, and determine our selection in November or early December. Mary Ann noted that Wake County, who recently left the implementation, contracted with MCAH for additional time for access to reports during the switch to Bitfocus.

Next Meeting

The next meeting with be September 7 at 1pm.