

Governing Board Meeting: Thursday, September 22, 2022

In-Person Option: 3205 Freedom Drive, Entrance D, Suite 2000

Zoom: <https://zoom.us/j/92847713203?pwd=WTluSW9UdUYwdS9keDFqcGNXRy9Udz09>

Board Members			
Anna London, Chair	Deronda Metz, Vice Chair	Trish Hobson, Secretary	Kathryn Firmin-Sellers
Sonia Jenkins	Brian Kovaleski	Karen Pelletier	Warren Wooten
James Searcy	Hope Marshall	Kaedon Grinnell	James Lee
Kenny Robinson	Jane Shutt	Timica Melvin	Elizabeth Trotman
Lucy Crain	Brittany Marshall	Tchernavia Montgomery	Kim Ciepcielinski

Agenda

Time	Item	Facilitator
2:00pm-2:05pm	Welcome, attendance	Anna London (welcome) Branden Lewis (attendance)
2:05pm-2:10pm	Public Comment: General Remarks	Anna London
2:10pm-2:20pm	Executive Committee Report Out	Anna London
2:20pm-2:25pm	VOTE Motion: Approve meeting minutes July 28, 2022 & September 14, 2022	Anna London
2:25pm-2:45pm	Agency Spotlight: Charlotte-Mecklenburg Schools: McKinney Vento Program	Sonia Jenkins Katie Blythe
2:45pm-2:50pm	A Home for All Framework Implementation	Kathryn Firmin-Sellers
2:50pm-3:15pm	System Performance Measure Report Out: Progress to date on Board benchmarks	Kim Sanders
3:15pm-3:30pm	NCDHHS ESG Funding Recommendations VOTE Motion: Approve 2023 NCDHHS ESG funding recommendations Motion: Approve submission of NC-505 Regional Application	Deborah Majewski Erin Nixon
3:30pm-3:40pm	Collaborative Applicant Staff Updates: 1. Funding Application Updates VOTE Motion: Approve submission of HUD CoC FY22 NOFO Collaborative Application 2. October CoC full membership meeting	Branden Lewis Erin Nixon
3:40pm-4:00pm	Agency Updates Request for October meeting agenda items	All
4:00pm	Adjourn	Anna London

Next CoC Governing Board meeting: Thursday, October 27, 2022; 2pm-4pm

Next CoC Full Membership meeting: Wednesday, October 12, 2022; 2:00pm-3:30pm

Our Vision: Homelessness is rare, brief and non-recurring in the Charlotte-Mecklenburg Community. Everyone has housing choices and prompt access to a variety of housing resources and supports that meet their needs.

**CoC Governing Board
Special Board Meeting Minutes
September 14, 2022**

A special meeting of the CoC Governing Board was held on September 14, 2022, as a virtual meeting via Zoom. The purpose of the meeting was to vote on the NOFO Ranking Priority List. Anna London, Board Chair called the meeting to order at 9:05am.

Board Members Present: Trish Hobson, Sonja Jenkins, Kathryn Firmin-Sellers, Elizabeth Trotman, James Lee, Kaedon Grinnell, Jane Shutt, Brian Kovaleski, Tchernavia Montgomery, Hope Marshall, Anna London, Deronda Metz, Karen Pelletier, Warren Wooten, Kim Ciepielinski, Timica Melvin, Kenny Robinson, Lucy Crain

Board Members Absent: Brittany Marshall

CoC Staff Present: Branden Lewis, Erin Nixon

Welcome (Anna London), Attendance (Branden Lewis): Quorum present

Public Comment: General Remarks (Anna London): No one signed up for public comment

FY2022 CoC Regular NOFO Proposed Ranking Priority List (Deborah Majewski): Deborah gave a very thorough explanation of the process the Ranking Committee went through to get to their recommendation. There was a discussion that followed. Some members expressed concern that we would be losing housing units under the recommendation.

Vote: Approve FY2022 CoC Regular NOFO Ranking Priority List (Motion: Kathryn Firmin-Sellers, Second: Tchernavia Montgomery). A roll call vote was taken of those who were eligible to vote:

In Favor:

Warren Wooten
Sonja Jenkins
Timica Melvin
Kathryn Firmin-Sellers
Tchernavia Montgomery
James Lee
Brian Kovaleski
Jane Shutt
Kim Ciepielinski
Anna London
Hope Marshall
James Searcy
Lucy Crain
Elizabeth Trotman

Abstain:

Kenny Robinson
Deronda Metz
Kaedon Grinnell
Karen Pelletier
Trish Hobson

Motion approved.

Meeting adjourned at 9:51am.

**CoC Governing Board
Meeting Minutes
August 25, 2022**

The meeting of the CoC Governing Board was held on August 25, 2022, as a hybrid in-person/virtual meeting. The in-person portion was held at the Valarie Woodard Center; Virtual was held via Zoom. Anna London, Board Chair called the meeting to order at 2:03pm.

Board Members Present: Trish Hobson, James Searcy, James Lee, Kaedon Grinnell, Jane Shutt, Brian Kovaleski, , Tchernavia Montgomery, Hope Marshall, Anna London, Lucy Crain, Karen Pelletier, Brittany Marshall, Warren Wooten, Kim Ciepielinski, Kenny Robinson

Board Members Absent: Sonia Jenkins, Kathryn Firmin-Sellers, Elizabeth Trotman, Timica Melvin, Deronda Metz

CoC Staff Present: Branden Lewis, Erin Nixon

Guests Present: F Parkinson (CoC Lived Experience Committee), Megan Coffey (Coordinated Entry), Teresa Porter (CCDOC), Jessica Rice (ABCCM_VSC), Lakika Marshall (Shelter Plus Care), Mary Ann Priester (Meck County CSS), Angela Dreher (Supportive Housing Communities), Jasmine Ingram (Freedom Fighting Missionaries), Hannah-Marie Warfle (Salvation Army Center of Hope), Ginny McManus (Ada Jenkins Center), Nicole Dewitt (Housing Collaborative), Cailyn Robinson (So Wing Mustard Seeds Ministry)

Welcome (Anna London), Attendance (Branden Lewis): Quorum present; Members of the public introduced themselves in the chat with name and organization.

Public Comment: General Remarks (Anna London): Anna reminded everyone that the board may or may not respond, but we will follow up. Valarie Townsend commented that the money coming into the community should be spent to build more affordable housing. She also asked if there was help for people who are cost-burdened and facing homelessness.

Executive Committee Report Out (Anna London): The executive committee is having a follow-up meeting with TA and the other partners involved in delivering EHV to ensure we are successful. We will share more after that meeting.

Vote: Approve meeting minutes from July 28, 2022, meeting (Motion: Kaedon Grinnell, Second: Karen Pelletier) – meeting minutes were approved.

Agency Spotlight: Roof Above (Kaedon Grinnell): Kaedon gave an overview of Roof Above and the many ways the agency serves homeless individuals.

Advocacy Efforts (Hannah-Marie Warfle, Mike O’Sullivan, Deronda Metz): Hannah-Marie informed the board of opportunities to collaborate with HSN Advocacy Committee:

Capitol Hill Day: September 14, 2022

Homeless Vigil – November 17, 2022, 6:30pm, First United Methodist Church

She also informed the board of the priority items that are on the HSN advocacy list. HSN is interested in learning if the CoC board has other priorities that they could take to Capitol Hill Day. Hannah-Marie highlighted some local success the HSN Advocacy Committee has had.

HMIS Software/Lead Request for Proposals (James Lee, Branden Lewis):

Mary Ann shared some background information about how HMIS currently works, the challenges we are facing, and a request to issue an RFP for a new HMIS software vendor.

Vote: Approve the process to issue RFP for HMIS Software Vendor (Motion: Hope Marshall, Second: James Lee) – motion approved.

Collaborative Applicant Staff Updates (Branden Lewis, Erin Nixon): Erin updated everyone on the NOFO application process. New agencies when through a panel process and were invited to continue the application process if appropriate. Draft of application should be out in the next couple of weeks. The ranking committee will submit their recommendations within the next couple of weeks.

Erin stated that the Anti-Discrimination Policy was reviewed several of the CoC Board committees. She also asked for feedback from the Board.

Vote: Adopt CoC Anti-Discrimination Policy (Motion: Warren Wooten, Second: Trish Hobson) – motion approved.

Agency Updates (All):

1. **James Lee:** Reminded everyone to watch the documentary, “Without Shelter”.
2. **Trish Hobson:** Shared that The Relatives is providing four suite-style affordable units for youth. This is a partnership with Roof Above and Time Out Youth.
3. **Kenny Robinson:** Through a partnership with Housing Collaborative, four families have been approved for housing.

Motion to Adjourn the Meeting: Motion: Trish Hobson

Meeting adjourned at 3:21pm.

NCDHHS ESG Summary

September 22, 2022

As part of the CoC's regional application to NCDHHS for ESG (Emergency Solutions Grant) funding, the CoC is required to follow a "split" of their allocated funding between Crisis Response (Emergency Shelter & Street Outreach) and Housing Stability (Rapid Rehousing & Homelessness Prevention). At the June 23, 2022 CoC Governing Board meeting, the Board voted to approve a 50/50 split of the available \$506,147 available to be split between Crisis Response and Housing Stability giving discretion to the ranking committee to go slightly above or below these thresholds depending upon applications received.

The total requests for funding totaled \$1,065,627, nearly double the amount that was available. Nearly all renewal projects requested additional funding. When reviewing project applications & scorecards for available funding, the ranking committee first looked at total spending for renewal projects. Projects that did not spend their full amount last year received their amount requested last year less the total amount unspent. The committee then took the relative score for each project and reduced the request of lower scoring projects to reallocate funding to higher scoring projects.

The result is the suggested budget below.

Motion: Approve 2023 NCDHHS ESG funding recommendations

2023 NCDHHS ESG Funding Recommendations

Project Type	Funding Request	LY Funding	Proposed Funding
Renewal - RRH	\$ 73,000	\$ 53,000	\$ 63,934
Renewal - RRH	\$ 147,000	\$ 101,072	\$ 90,659
Renewal - RRH	\$ 88,000	\$ 88,000	\$ 79,200
Renewal - RRH	\$ 43,500	\$ 43,500	\$ 32,116
Total Rapid Rehousing			\$ 265,909
Renewal - SO	\$ 60,000	\$ 60,000	\$ 60,000
Renewal - SO	\$ 42,000	\$ 14,124	\$ 14,124
Total Street Outreach			\$ 74,124
Renewal - ES	\$ 120,000	\$ 91,352	\$ 102,286
Renewal - ES	\$ 25,000	\$ 22,168	\$ 22,168
Renewal - ES	\$ 50,725	\$ 30,725	\$ 41,659
Total Emergency Shelter			\$ 166,113
	\$ 1,065,627	\$ 503,941	\$ 506,147
Crisis Response (50%)	\$ 297,725	\$ 218,369	\$ 240,238 = 47.4%
Housing Stability (50%)	\$ 767,902	\$ 285,572	\$ 265,909 =52.6%
	\$ 1,065,627	\$ 503,941	\$ 506,147

2022 System Performance Measure Benchmarks

Progress Update to CoC Board: September 22, 2022

Why it matters: The CoC is responsible for showing improvement in each of the System Performance Measures (SPM) outlined below to reduce the number of people who experience homelessness (rare), reduce the length of time they remain homeless (brief) and reduce the number of times they experience homelessness (non-recurring). **HUD awards funding to communities based on overall progress on improving SPMs.**

The CoC Board established the benchmarks outlined below to measure progress & performance. Projects that receive CoC & NCDHHS ESG are scored on their project performance & how they impact and improve SPMs.

SPMs are based on emergency shelter (ES), transitional housing (TH), safe haven (SH), rapid rehousing (RRH) and permanent supportive housing (PSH) data that is entered into HMIS. It includes projects that are funded through CoC & ESG funding and projects that are not.

This update shows Charlotte-Mecklenburg should continue the current trends in the length of time households remain homeless, returns to homelessness and the retention rate of PSH. Charlotte-Mecklenburg should work to improve the number of people that become homeless and those that become homeless for the first time, improving income outcomes and ensuring people who experience homelessness can exit to permanent housing.

RARE

- Annual Count and Point In Time (PIT):** benchmark to remain at a **5% reduction** in annual count and PIT count (from previous submission)

Measure	10/1/20 to 9/30/21 (baseline)	5/1/21 to 4/30/22	9/1/21 to 8/31/22
Annual Count (ES,SH,TH)	4827	5467	5133
PIT Count	1947	1761	1761

- First Time Homeless:** benchmark to remain at a **5% reduction** in the number of people homeless for the first time

Measure	10/1/20 to 9/30/21	5/1/21 to 4/30/22	9/1/21 to 8/31/22
ES/SH/TH	3013	3317	3048
ES/SH/TH/PH	3416	3642	3363

2022 System Performance Measure Benchmarks

Progress Update to CoC Board: September 22, 2022

BRIEF

3. **Length of Time homeless Measure A**(client entry, exit, and bed nights): reduce benchmark to a **3% reduction** in both average and median LOT (previously benchmark was 5%)

Length of time clients spend in Emergency Shelter & Transitional Housing

Measure: ES/SH	10/1/20 to 9/30/21	5/1/21 to 4/30/22	9/1/21 to 8/31/22
Average	126	103	104
Median	90	59	50

Measure: ES/SH/TH	10/1/20 to 9/30/21	5/1/21 to 4/30/22	9/1/21 to 8/31/22
Average	174	149	157
Median	101	72	68

4. **Length of Time Homeless Measure B** (includes client living situation and time spent in PH projects from project start date to housing move in date)

Length of time it takes to move into permanent housing

Measure: ES/SH/PH	10/1/20 to 9/30/21	5/1/21 to 4/30/22	9/1/21 to 8/31/22
Average	482	437	466
Median	241	174	187

Measure: ES/SH/TH/PH	10/1/20 to 9/30/21	5/1/21 to 4/30/22	9/1/21 to 8/31/22
Average	486	439	468
Median	233	215	231

NON-RECURRING (ONE TIME)

5. **Returns from Permanent Housing:** raise benchmark to a **3% reduction** in returns to homelessness from PH (previous benchmark was 2%)

Measure	10/1/20 to 9/30/21	5/1/21 to 4/30/22	9/1/21 to 8/31/22
Returns from PH (2 year data)	25%	20%	20%

2022 System Performance Measure Benchmarks

Progress Update to CoC Board: September 22, 2022

6. **Employment and Income Growth** for CoC Funded projects: **2% increase** in employment income, a **3% increase** in non-employment income, and Total increase of **2%**.

Measure - Stayers	10/1/20 to 9/30/21 (baseline)	5/1/21 to 4/30/22	9/1/21 to 8/31/22
Employment Income Increase	6%	7%	6%
Non-employment income increase	44%	38%	40%
Total Increase	46%	40%	42%
Measure - Leavers	10/1/20 to 9/30/21 (baseline)	5/1/21 to 4/30/22	9/1/21 to 8/31/22
Employment Income	7%	9%	14%
Non-employment income	27%	32%	24%
Total	32%	40%	37%

7. **Exits to Permanent Housing: 5%** percentage point overall increase as well as for ES, TH, and RRH project types. The SO goal is to maintain 50% positive exits.

Intervention	10/1/20 to 9/30/21	5/1/21 to 4/30/22	9/1/21 to 8/31/22
ES, SH, TH, and RRH who exited	37%	32%	34%
Street Outreach	62%	67%	52%

8. **Successful Exits & Retention of Permanent Housing: 95%** or higher

Retention (7b.2)	10/1/20 to 9/30/21	5/1/21 to 4/30/22	9/1/21 to 8/31/22
PSH and OPH	97%	96%	96%