

**Governing Board Meeting:** Thursday, December 16, 2021

Zoom: <https://zoom.us/j/92847713203?pwd=WTluSW9UdUYwdS9keDFqcGNXRy9Udz09>

Board Members			
Kathryn Firmin-Sellers, Chair	Anna London, Vice Chair	Lashieka Hardin, Secretary	Warren Wooten
Stacy Lowry	Anthony Ryback	Sonia Jenkins	Trish Hobson
Maya Marshall	Deronda Metz	Hope Marshall	James Lee
Angela Dreher	Dennis LaCaria	Timica Melvin	Deanna McCool
Lucy Crain	Tiffany Price		

**Agenda**

Time	Item	Facilitator
2:00pm-2:05pm	Welcome, attendance	Kathryn Firmin-Sellers (welcome) Branden Lewis (attendance)
2:05pm-2:10pm	Public Comment: General Remarks	Branden Lewis
2:10pm-2:15pm	<b>VOTE:</b> 1) <b>Approve meeting minutes</b> (October 28, 2021) 2) <b>Approve 2022 Meeting Calendar</b>	Kathryn Firmin-Sellers
2:15pm-2:25pm	EIC Update	Kenny Robinson
2:25pm-2:35pm	CoC Governance Charter Updates: CoC Board Officer Terms Elected Seat Term lengths	Kathryn Firmin-Sellers
2:35pm-2:45pm	Landlord engagement ad hoc workgroup	Anna London, James Lee
2:45pm-2:55pm	Membership/Nominating Committee: Board application process	Anna London
2:55pm-3:05pm	Agency Updates: INLIVIAN application process & EHV Update	Timica Melvin
3:05pm-3:15pm	<b>End of Year Celebration; recognize outgoing Board members</b>	All
3:15pm	Adjourn	Kathryn Firmin-Sellers

Next CoC Governing Board meeting: Thursday, January 27, 2022

**Our Vision:** Homelessness is rare, brief and non-recurring in the Charlotte-Mecklenburg Community. Everyone has housing choices and prompt access to a variety of housing resources and supports that meet their needs.

CoC Governing Board Meeting Minutes  
October 28, 2021

1. Welcome, Attendance
  - a. Introduction for new Board member: Tiffany Price (VA)
  - b. Board members present: Kathryn Firmin-Sellers, Maya Marshall, Angela Dreher, Lucy Crain, Anthony Ryback, Deronda Metz, Dennis LaCaria, James Lee, Sonia Jenkins, Hope Marshall, Timica Melvin, Warren Wooten, Anna London, Deanna McCool, Stacy Lowry, Trish Hobson
  - c. Board members absent: Lashieka Hardin
  - d. Community Members Present: Kim Sanders (Meck. Co. Community Support Services); Kecia Robinson (Salisbury VA); Ginny McManus (Ada Jenkins Center); Deborah Majewski (The Leon Levine Foundation); Karen Pelletier (Meck. Co. Community Support Services); Mary Ann Priester (Meck. County Community Support Services); Vickie Craighead-Davis (Friendship CDC); Shannon Atkinson (Monarch); Breanna McGowan (The Salvation Army); Laura Caldwell (Supportive Housing Communities); Natalie Shaver (VA); Dr. Corsha Caughman (The Salvation Army); Crystal Long (Duke Energy); Daniel Cooper (Meck. Co. Community Support Services); Laura Gorecki (Project Outpour); Donna Singletary (The Salvation Army); Trevonne Cuffee (Six Eleven); Nicole Dewitt (Socialserve); Courtney LaCaria (Meck. County Community Support Services); Hannah-Marie Warfle (The Salvation Army); Shamika Agbeviade (Meck. County Community Support Services)
2. Public Comment: General Remarks
  - a. No one signed up for public comments/general remarks.
3. VOTE: Approve September meeting minutes
  - a. Deronda made motion to approve.
  - b. James made point of clarification regarding HMIS software transition.
  - c. Angela second motion. Minutes approved.
4. 2021 State of Housing Instability & Homelessness Report (Courtney LaCaria)
  - a. Presentation and update on report released a few weeks ago.
  - b. Overview of the report.
  - c. Spotlight of new features and relevant information/tools for CoC Governing Board.
  - d. How the CoC Board members can help to raise awareness about both the need for housing and how to help advance solutions.
  - e. James: how can we use this data in a more efficient way so that we can advance the solutions? Courtney: the document is intended to be a resource to support the work that you all are doing. The question is really a question for the Board.
5. CoC NOFO Funding Priority Ranking (Deborah Majewski)
  - a. Please see meeting materials which show Ranking Committee Recommendations. 10 Renewal Projects and 5 New Projects.
6. CoC NOFO Collaborative Application Submission (Erin Nixon)
  - a. Application can be found in meeting materials.
  - b. Overview of Collaborative Application process. Telling HUD how our community is working to prevent and end homelessness.
  - c. Input for responses was received from various agencies. Focus groups were held. Responses with drafted by CA staff and sent out for feedback. All feedback received was very helpful.

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7. Public Comment---None
8. VOTES: (Trish, Angela, Deronda, Stacy abstain from voting)
  - a. Approve FY2021 CoC Funding Recommendations and Approve submission of CoC Collaborative Application to HUD
    - i. Anna moves to approve funding recommendation.
    - ii. Angela seconds the motion.
    - iii. Recommendations approved.
9. American Rescue Plan (ARP) Workgroup: Landlord Engagement ad hoc workgroup (Hannah-Marie Warfle)
  - a. Presentation of survey results of landlord survey that was conducted by HSN.
10. Board Open Discussion
  - a. Kathryn: discussed using Planning Grant for increasing landlord engagement. What do we need to think through as a Board to make best use of the Planning Grant? Supporting Socialserve and agencies who use Socialserve. What does Socialserve need and what do the agencies need?
  - b. Trish: Of landlords surveyed, do they all take RRH subsidy or all types of subsidy? HMW: only used the word subsidy. Does not know specifics around the types of subsidy that those properties accept. Trish: Has the Board or does the Board vote on what the Planning Grant is used for? Erin: The use of the Planning Grant funds has been driven by the CoC Full Membership.
  - c. Kathryn: A group has been meeting around landlord engagement. Do we want to make them an ad hoc workgroup?
  - d. Deronda: it seems like the biggest challenge as a community is getting buy-in from the agencies. Trish: agrees with Deronda. Each agency has things that they would be concerned about. Suggestion that funds be used for consultation.
  - e. James: Great idea of pulling this group together. We should continue to think about how to engage landlords and make sure they're comfortable and making sure that clients are supported.
  - f. Kathryn: Two ideas—engaging a consultant around landlord engagement and engaging property providers.
  - g. Deronda: Can we address anything else with the Planning Grant? Are we looking at other parts of the system? Kathryn: Heard Erin say continue to pay persons with lived experience and landlord engagement as focus. Erin: also stated enhancing CE.
11. Membership/Nominating Committee (Anna London)
  - a. Applications open for Board seats with expiring terms 12/31. Currently have 8 seats available, 2 seats are individuals with lived experience. MNC decided that nominations for those two seats will come from Lived Experience Committee. The Full Membership added the Healthcare seat, not specific to medical, include mental health. Available seats include: Legal/Systemic Advocacy, Landlord/Affordable Housing, Towns of Mecklenburg County, Philanthropy, Permanent Housing, Healthcare and Workforce Development.
  - b. Need to cast net far and wide. Please share application with anyone interested. Application process will end November 2<sup>nd</sup>. MNC will then interview applicants.
  - c. Kathryn: EIC, make sure reviewing the matrix to see where representation gaps exist.

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12. Adjourn

- a. Angela motioned to adjourn meeting. Trish second.
- b. Meeting adjourned at 3:27pm.

Minutes submitted by Branden Lewis, CoC Staff



**CoC Governing Board**  
**2022 Meeting Schedule**

<b>January 27, 2022</b>	<b>July 28, 2022</b>
<b>February 24, 2022</b>	<b>August 25, 2022</b>
<b>March 24, 2022</b>	<b>September 22, 2022</b>
<b>April 28, 2022</b>	<b>October 27, 2022</b>
<b>May 26, 2022</b>	<b>November 17, 2022</b>
<b>June 23, 2022</b>	<b>December 15, 2022</b>

\*CoC Governing Board meetings are held the 4<sup>th</sup> Thursday of each month from 2:00pm-3:30pm\*