

Charlotte-Mecklenburg Continuum of Care 2021 Continuum of Care Application

Letter of Interest

August 23, 2021

The Charlotte-Mecklenburg Continuum of Care (CoC) is charged by the U.S. Department of Housing and Urban Development (HUD) to submit a community-wide application for homeless assistance funds.

This announcement serves as the opportunity for agencies to submit a Letter of Interest (LOI) form to express their interest in submitting new and/or renewal projects as part of the HUD Continuum of Care (CoC) Homeless Assistance Grants competition.

Information about Continuum of Care program activities and requirements can be found at HUD Exchange, Continuum of Care Program (<https://www.hudexchange.info/programs/coc/>). HUD's Notice of Funding Opportunity can be found here:

Agencies considering submitting a Letter of Interest form must be able to clearly demonstrate their ability to successfully meet CoC program outcomes in one or more of the activity areas as outlined in the Homeless Emergency Assistance and Rapid Transition to Housing: Continuum of Care Program; Interim Final Rule (24 CFR Part 578; Docket No. FR-5476-I-01).

The CoC anticipates that HUD will allow Charlotte-Mecklenburg to apply for approximately \$5,055,111 in this competition.

Eligible activities:

- **Renewal & New Permanent Supportive Housing Projects (PSH).** Click [here](#) to see program requirements.
- **Renewal & New Rapid Re-Housing Projects (RRH)** Click [here](#) to see program requirements.
- **Renewal & New Joint Transitional and Rapid Re-Housing Projects (TH-RRH)** Click [here](#) to see program requirements.
- **Renewal Coordinated Entry Project**
- **Renewal HMIS Project**

*The priority for funding made available through reallocation and/or HUD CoC Bonus will be Permanent Supportive Housing projects and PSH or RRH projects with coordination between a housing provider & a healthcare provider and PSH or RRH projects that provide housing for those experiencing unsheltered homelessness.

Note: Projects must be ready to begin in calendar year 2022.

Funding for these projects is provided through the HUD COC Homeless Assistance Grant Programs (under the HEARTH Act.) Submission of a Letter of Interest does not constitute an application, nor does it constitute approval for funding by the Charlotte-Mecklenburg CoC or by HUD.

CoC Projects are designed to:

- Promote community-wide commitment to the goal of ending homelessness.
- Fund efforts by nonprofit providers and State and local governments to quickly house or rehouse homeless individuals and families while minimizing the trauma and dislocation caused to homeless individuals, families, and communities by homelessness.

- Promote access to and utilization of mainstream benefits by homeless individuals.
- Provide supportive services that are voluntary, flexible and consumer driven.

Timeline:

Date	Details
August 18, 2021	NOFO Released
August 23, 2021-September 10, 2021	LOI Period Open
September 10, 2021	LOIs Due to CoC
Week of September 13, 2021	Ranking Committee meets to discuss LOIs received
September 17, 2021-October 15, 2021	Application Period Open
October 15, 2021	Project Applications Due to CoC
Week of October 18, 2021	Ranking Committee meets to review applications
October 28, 2021	CoC Board meets to approve Ranking Committee recommendations
October 29, 2021	Agencies notified of Board decision
October 29, 2021	Appeals open
November 1, 2021	Priority ranking list posted to the CoC website
November 2, 2021	Appeals due to CoC
November 3, 2021	Ranking Committee reviews appeals received
November 5, 2021	Board approves changes, if any & new priority list posted to the CoC website
November 10, 2021	Special CoC Board meeting to approve application submission
November 10, 2021	Approved project applications posted to the website
November 15, 2021	Project applications and Collaborative Application submitted to HUD
November 16, 2021	Deadline for submitting applications to HUD

Letter of Interest Form

ORGANIZATION

Name:

Address:

City:

State:

Zip:

Phone:

Fax:

Email:

CONTACT

Grant Contact Person:

Phone:

Email:

Agency Director:

Phone:

Email:

PROJECT SUMMARY

Project Name:

Renewal New

Program Type/Population Served (Choose one): PSH RRH Joint TH-RRH HMIS

Coordinated Entry

Housing First: Does the project screen out participants based on the following items? Put an X next to any that apply. (N/A for HMIS)

Having too little or no income	
Active or history of substance abuse	
Having a criminal record	
History of domestic violence (e.g., lack of a protective order, period of separation from abuser, or law enforcement involvement)	
None of the above	

*Projects that check only "none of the above" will be considered as following a "Housing First" approach.

Does the project terminate participants from the program for any of the following reasons? Put an X next to any that apply. (N/A for HMIS & CE)

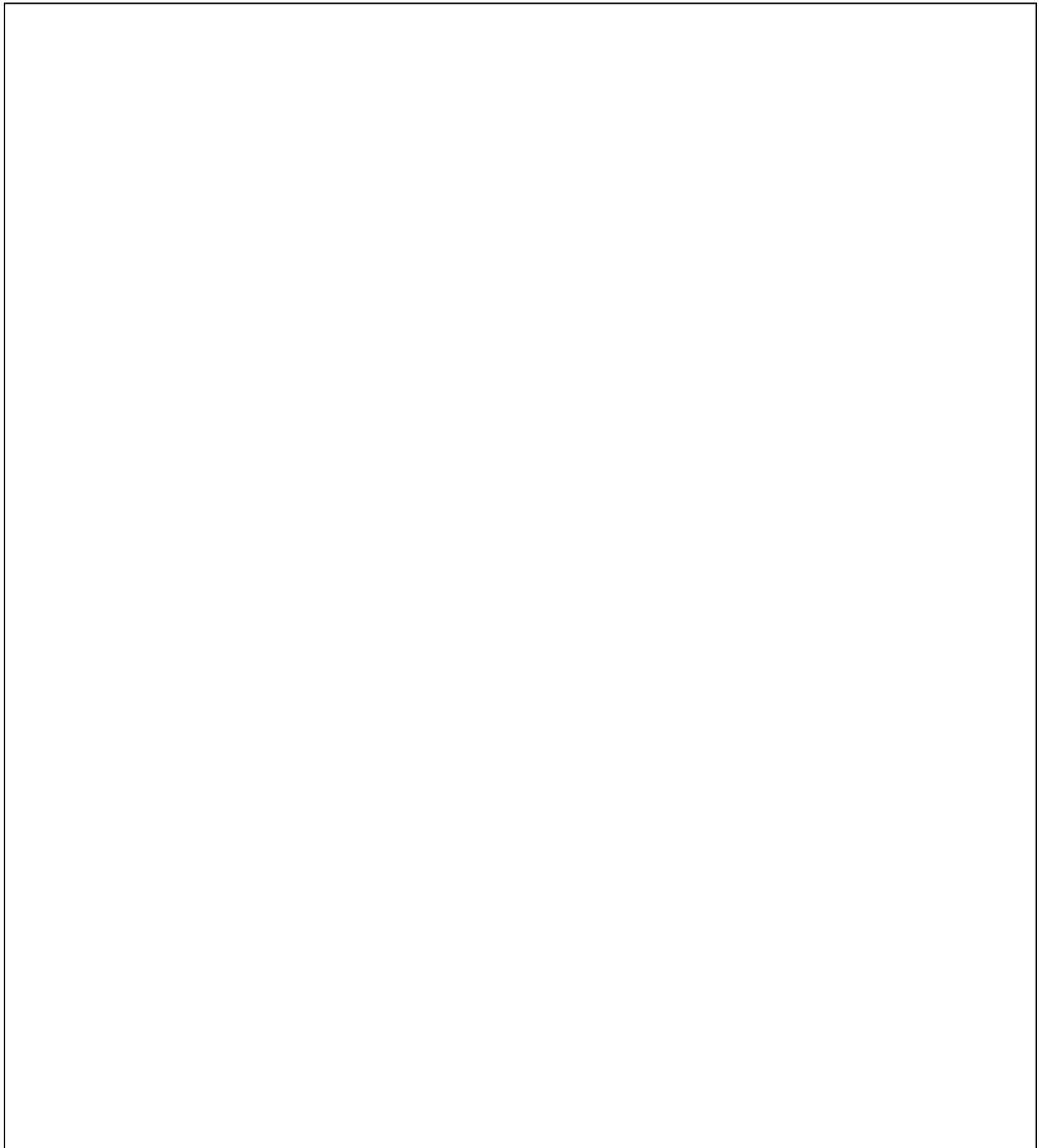
Failure to participate in supportive services	
Failure to make progress on a service plan	
Loss of income or failure to increase income	
Any other activity not covered in a lease agreement typically found in the project's geographic area	
None of the above	

* Projects that check only "none of the above" will be considered as following a "Housing First" approach.

Project Description: How do you plan to use the funding? Please be specific and include the following: type of housing – scattered site, master leasing or project-based; strategies to be used in assisting hard-to-serve populations secure housing; scope of services to be provided and specific partners who will provide services; strategies for assisting participants in accessing mainstream resources; and timetable for implementing the project– 2,000 characters (excluding spaces)

A large, empty rectangular box with a thin black border, intended for the user to provide a detailed project description within the 2,000-character limit specified in the text above.

Organization Experience and Capacity (organization’s previous experience in operating a similar project; challenges faced, and specific strategies used to overcome challenges in implementing or operating a similar project; organization’s ability and qualifications to operate the proposed project) – 2,000 characters (excluding spaces)

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CERTIFICATION LIST

Please check all boxes to indicate organizational capacity:

- Agency is a local government and/or private nonprofit organization, with current 501(c)(3) status and operates in Mecklenburg County.
- Agency can demonstrate that the project would be ready to begin in calendar year 2022.
- Agency has experience in providing housing and/or services to individuals or families experiencing homelessness.
- Agency is prepared to participate in the CoC's Coordinated Entry process.
- Agency is prepared to utilize Homeless Management Information System (HMIS) to capture client-level data on all clients in the program (or comparable database if Domestic Violence provider).
- Agency is prepared to follow Charlotte-Mecklenburg Written Standards which covers all CoC eligible activities.
- Agency is prepared to utilize the Housing First model.
- Agency is prepared to follow the CoC's prioritization process.
- Agency has the infrastructure and capacity to process payments and reimbursements in accordance with HUD guidelines.

I certify, on behalf of my organization, that all information contained in this Letter of Interest is accurate and true to best of my knowledge and belief and is consistent with my organization's records. I understand and acknowledge that presenting false information or failing to provide accurate and complete information as required could have a negative impact on my organization's application potentially including, but not limited to, rejection of my organization's grant application.

Authorized Official

Date

Letter of Interest Submission: Please submit this LOI by email to charmeckcoc@mecknc.gov **no later than September 10, 2021 at 5:00 PM**. LOI's submitted after this deadline **WILL NOT** be accepted and the organization **WILL NOT** be considered for submitting a full project application.